

# **SINGLE FAMILY & TWO FAMILY RESIDENTIAL PERMIT APPLICATION**

CITY OF FRANKLIN BUILDING INSPECTION DEPARTMENT

9229 W. LOOMIS ROAD, FRANKLIN, WI 53132

TELEPHONE 414-425-0084 / FAX 414-425-7513

## **APPLICATION FOR ARCHITECTURAL BOARD**

Application for Architectural Board can be made only for subdivisions and/or lots approved for building permits.  
(Exception: Model homes pre-approved by Common Council.)

### **ITEMS NECESSARY AT TIME OF APPLICATION:**

#### **2 COPIES OF BUILDING PLANS - Showing all detail on all elevations**

- All elevations **MUST BE** drawn to 1/4" scale or larger

#### **COPY OF SITE PLAN**

- Showing building location on lot – drawn to scale

#### **\$50 APPLICATION FEE**

- Cash or check made payable to City of Franklin

## **BUILDING PERMIT APPLICATION**

Building Permits must be applied for **within 10 business days after** the approval of the Architectural Board.

### **ITEMS NECESSARY AT TIME OF APPLICATION:**

#### **ONE (1) ADDITIONAL COPY OF BUILDING PLANS FOR A SINGLE FAMILY RESIDENCE**

#### **(3) revised copies if Board required changes – (changes must be redrawn on plans and new plans submitted)**

- All elevations drawn to 1/4" scale or larger

**-OR-**

#### **TWO (2) ADDITIONAL COPIES OF BUILDING PLANS FOR A TWO FAMILY RESIDENCE**

#### **(4) revised copies if Board required changes – (changes must be redrawn on plans and new plans submitted)**

- All elevations drawn to 1/4" scale or larger

**-AND-**

#### **FIVE (5) PLATS OF SURVEY**

- Stamped and signed by a registered land surveyor (**one MUST BE an original stamped**).
- See engineering list for complete information.

**-AND-**

#### **THREE (3) COPIES OF HEAT LOSS CALCULATIONS/ENERGY WORKSHEETS**

- Signature required by designer/builder.

**-AND-**

#### **A DUMPSTER CONTRACT COPY (5-6 yard minimum dumpster required)**

**-AND-**

#### **PLAN EXAM FEE – \$250.00**

- Cash or check made payable to City of Franklin

**-AND-**

#### **A COMPLETED WISCONSIN UNIFORM BUILDING PERMIT APPLICATION FORM**

- DILHR SBD-5832 available at our office or online at [www.franklinwi.gov](http://www.franklinwi.gov).

**-AND-**

#### **A COPY OF CURRENT DWELLING CONTRACTOR CERTIFICATION AND DWELLING CONTRACTOR QUALIFIER CERTIFICATION CARDS REQUIRED TO BE SUBMITTED WITH EACH APPLICATION.**

**★★ BUILDING PERMIT FEE SCHEDULE AVAILABLE UPON REQUEST ★★**

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